

**AzSRC Board of Directors Meeting
Saturday, December 16, 2006
Casa Grande, AZ**

MINUTES

I. Call to Order

A. Meeting was called to order at approximately 9:05 a.m., December 16, 2006.

Edward requested to add Hospital and PACT issues to New Business Agenda.

B. Members present:

1. President: Edward Hoskins
2. Past-President: Pamela Nelson-Artibey
3. Treasurer/ President-Elect: Ron Evans
4. Delegate: Ed Thomas
5. Director: Michelle Williams
6. Delegate: Marie Fenske

C. Members Absent:

1. Secretary : Jeanette Kieffer
2. Director: Bill Sayers
3. Director: Kathleen Poquette
4. Director: Rob Scott

D. Guests Present:

1. Joe Abate
2. Christian Coleman-Glynn
3. Jean Mathews
4. Alice Hinton
5. Tammy Redasky
6. Nathan Houck – Student from PMI - Tucson
7. Lisa Kaufman
8. Rebecca Siefker
9. Donna Pachek – Secretary-Elect
10. Lauri Drake
11. Michelle Humphreys

II. Past Minutes:

Review of minutes by board members. Motion to remove “e” in Lauri Drake’s name, add an “R” to “RT” for Marie Fenske. Motion to approve minutes from August 4, 2006 meeting, second, all ayes. Minutes approved.

III. President’s Report: Edward Hoskins, M.Ed., RRT

Edward welcomed everyone and thanked everyone for coming. He started by stating that we received the Proclamation from the Governor's office making November COPD Awareness Month.

Edward also let us know our membership increased significantly due to the state conference. After speaking with the staff at Scottsdale Healthcare, 40 new members have joined the AARC.

(handout)

IV. Treasurer's Report: Ron Evans, RRT

Ron stated that he is still working on the 2007 budget. Ron went through the account balances for Bank of America and with Wells Fargo. Ron stated that we got a storage space and we moved all the AzSRC stuff to the storage site and while doing so, we found a new CD account.

Our total assets came to \$34,470.81. Our total profit for the state conference was \$22,306.18. We broke even on the website between the advertising income and the payment for the website. Ron went through the itemized deductions. Overall, he stated, we had a pretty good year. Ron asked for a volunteer to be the liaison for the webmaster.

Edward Hoskins mentioned getting as many people involved in the conference planning as possible. Also, sponsorship is key for financial profitability. A book was started in regards to the conference planning. (The book was then given to Tammy Redasky & Alice Hinton). Edward also explained the vouchers from the AARC for membership and how that worked for the last state conference. Ed stated he would e-mail the checklist of the conference to Tammy Redasky. Also, the Fun Committee is very important for the conference. Tammy & Alice stated that the Tucson Conference will be at the Westin La Paloma on 8/1/07-8/3/07. Edward stated that the contract for the Westin has to go to Ron Evans to be signed in order to be legitimate. Ron & Edward explained how the Conference Committee is established and how it works with the board.

(handout)

V. Delegates Report: Ed Thomas, M.Ed., RRT

The last Delegate's meeting was held last week in Las Vegas, NV at the National Conference. Ed stated that resolutions were to be discussed. Sam Giordano gave his report. There was a discussion regarding RRT & CRT with regards to the NBRC, white paper document in California and the fact that there are 39 entry level schools in the United States.

Legislative Update: Joe Abate

Joe started with a Legislative update. Our sunset is moving along. Mary Hauf Martin, Edward Hoskins and Joe Abate attended the hearing. We are expecting to be renewed for another 10 years. Joe will keep us posted when the bill comes up for vote. New members on health committee. Republicans control both houses. Update on all new committee members. Ed Thomas briefly mentioned that multiple complaints have been received in regards to our state licensing board. He suggested that a meeting between the board of examiners and the AzSRC be scheduled. An open discussion is needed to address these issues.

(handout).

VI. Report on Committee Activities:

1. Annual Seminar Committee – Ron Evans, RRT

The State Conference did well (see Treasurer's report for financial details). Ron also stated that we had 56 vendors at the conference in August and he also had to turn away vendors for booths.

2. Sputum Bowl Committee Report – Edward Hoskins, M.Ed., RRT

Our Professional and Student Bowl participants did well. We did not win the Nationals, but we did well. The Student team from PMI in Tucson made it to the finals taking 3rd place. They got beat by the Denver PMI team.

3. Membership Committee Report – Ed Thomas, M.Ed., RRT

Ed stated that Arizona was recognized at the Delegates meeting in Las Vegas, NV for the extra 143 new members. That made Arizona the 2nd highest in the United States for membership. In 2005, we had 849 members, and now in 2006 we have 1,073 members. Marie Fenske stated that the AARC is now close to 43,000 members, which is the largest membership to date.

Discussion revolved around communication with our members through the website & the Leadership Conference Committee. This will allow leaders, educators, managers and vendors to better communicate. Communication can be shared by way of a calendar in the website to post information, a bulletin board to post concerns & issues, etc. The idea is to raise the bar in communication. Edward stated he would send an e-mail to the leadership list regarding website communication. Ron will check with the webmaster.

(handout)

4. Education / Scholarships Committee Report – Pamela Artibey, M.Ed., RRT

Pam explained the scholarships were now coming out of the foundation for the AzSRC that is a non-profit organization that is separate from the AzSRC board funds. The names of the recipients were:

Shawn Grosso – Pima Medical Institute, Mesa, AZ

DeNise Davis – Pima Community College – Tucson, AZ

Francene Jensen – GateWay Community College – Phoenix, AZ

Nathan Houck – Pima Medical Institute – Tucson, AZ

Nathan was present and Pam awarded Nathan his scholarship check.

5. Nominations Committee – Ed Hoskins, M.Ed., RRT

The incoming Board will be:

President – Ron Evans

Past President – Edward Hoskins

President Elect – Chuck Ramirez

Vice President – Jeannette Kieffer

Secretary – Donna Pachek

Treasurer – Charez Norris

Delegate – Marie Fenske
Delegate – Ed Thomas
Director – Kathleen Lindale
Director – Cheryl Hamilton
Director – Bill Sayers
Director – Michelle Williams

6. **Bylaws Committee Report: Edward Hoskins, M.Ed., RRT**
Ed stated that we need a By-Laws Chair. The Board has already voted to lengthen the terms of President and Treasurer to 2 years.
7. **Publications / Marketing Committee Report: Edward Hoskins, M.Ed., RRT**
Edward stated that the Airways is in need of an editor. Edward suggested that we use the leadership group to appoint a reporter for their organization. That person will get info to contribute to the Airways. The editor does not need to be a board member. Michelle Williams, Becky Siefker and Pam Artibey will assist with the Airways. Tammy Redasky suggested a reminder notice go out the schools regarding the Airways deadline. We need pictures of the sputum bowl participants, new board members, etc.
8. **Web Committee Report – Ron Evans, RRT**
The website is going very well. Ron needs a volunteer for a liaison to the webmaster.

VII. Old Business:

1. **Frank Miller: Edward Hoskins, M.Ed., RRT**
A letter was sent to the judiciary committee of the AARC by the Arizona Board of Examiners. The chairperson responded that the complaint was reviewed but did not rise to the level of formal complaint because the AzSRC Board did not take action. The Board of Examiners will send a letter requesting a formal interview will be sent to Mr. Miller. If AzSRC files suit against Mr. Miller, then the complaint can be resubmitted to the AARC. Another opportunity does exist in that Criminal charges can be filed with the Maricopa County Attorney General Office. It was noted that Mr. Bill Cohagen could be implicated in this action.
The question was raised, “Can a person be banned or barred from the AzSRC?” This needs to be investigated.
Mr. Ed Thomas suggested that the AzSRC wait to see what occurs during the interview with the Board of Examiners. It is likely that action will need to be taken.
2. **CEU Updates: Tammy Redasky, M.Ed., RRT & Alice Hinton, RRT**
The 2007 CEU applications are on the website. To retake the RRT exam is worth 10 CEUs. Asthma Education needs to go through the CEU process for the Asthma Educator Certification.

3. Storage: Ron Evans, RRT

We now have a storage and all AzSRC materials that were in various places are now in one place inside the storage unit.

4. Adopt-a-Highway: Marie Fenske, Ed.D, RRT

Marie asked if the board wanted to continue with this project. We have adopted Riggs Road off of I-10 approximately 4 miles of highway. The deadline is 12/16/06. Discussion took place by board members and Donna Pachek agreed to email Alva Tovar. Marie suggested that the Airways be sent to all licensed RCPs in hopes of recruiting more involvement. A motion was made to keep the Adopt-A-Highway program. Motion was seconded. Vote was taken to Keep this project.

VIII. New Business:

A. Disaster Preparedness – Michelle Humphreys, MPH, RRT

Michelle reported that the Department of Health is organizing the state activity. Ventilator acquisition will be a priority. HERSA funding is available. The need exists for more RCP's to participate. This participation includes: a group to respond to a disaster site, group to assist the Dept.of Health in ventilator acquisition and a group to respond to a command site.

On a different note, Michelle also spoke of an opportunity for a RCP to travel to China to evaluate the Respiratory disease patterns of the country. She formally requested that the AzSRC provide any financial assistance. Edward & Ron agreed that more information would be needed prior to making a decision. This item will be placed on the agenda for next month.

B. Scholarships – Pamela Nelson-Artibey, M.Ed., RRT

(See Education/Scholarship Committee Report)

C. Leadership Committee (Web/Future) – Edward Hoskins, M.Ed., RRT

No information at this time. Ed will work in contacting the volunteers that signed up for the leadership committee during the last state seminar.

D. AARC Revenue Sharing

Edward also stated that we need to sign the AARC contract for the upcoming year. The revenue sharing is \$10.00 per person for less than 35,000 and \$12.00 per person for greater than 35,000. Ed Thomas motion to accept the new AARC Revenue Sharing Contract. Motion was seconded. Vote was passed to accept the new AARC Revenue Sharing Contract.

E. Awards for Department of the Year and Educator of the Year: Ron Evans

Department of the Year went to John C. Lincoln – North. Educator of the Year went to Marie Fenske of GateWay Community College. There was not an award given for Practitioner of the Year.

IX. Adjournment:

The meeting was adjourned at approximately 1:15 p.m., Saturday, December 16, 2005.