

**AzSRC Board of Directors Meeting
Wednesday, August 1, 2007
Tucson, AZ**

MINUTES

I. Call to Order:

A. Meeting was called to order at 12:50 p.m., August 1, 2007.

B. Members present:

1. President: Ron Evans
2. Past-President: Edward Hoskins
3. President-Elect: Chuck Ramirez
4. Vice President: Jeanette Kieffer
5. Treasurer: Charez Norris
6. Secretary: Donna Pachek
7. Director: Cheryl Hamilton
8. Director: Kathy Rineer
9. Director: Michelle Williams
10. Delegate: Marie Fenske
11. Delegate: Ed Thomas

C. Members Absent:

1. Director: Bill Sayer

D. Guests Present:

1. Ron Gonzales
2. Jim Love
3. Christine Claxton
4. Cathy Perez
5. Alice Hinton

II. Past Minutes:

Review of minutes by board members.

A motion was made by Charez Norris to accept past minutes, seconded by Kathy Rineer, zero discussion. Motion passed.

III. President's Report/Special Session: (handout)

Ron Evans presented report.

An executive session meeting was held on 6/23/07. Minutes of that meeting were presented. **Two motions very voted on:** 1. Ed Thomas stated that a criminal complaint should be submitted to the police department regarding Mr. Frank Miller paying his Grand Canyon tuition with AzSRC funds. Jeanette Keiffer seconded. 2. Charez Norris stated that the AzSRC needs to re-file a complaint with the AARC regarding the misappropriation of funds by Mr. Miller and revoke his AzSRC membership. Ed Thomas seconded.

Discussion ensued.

Marie: She stated that this complaint when submitted will be in a national data base.

Other groups NBRC, AARC, Medicare, Maryland Society of Respiratory Care will be able to view this documentation.

Michelle: She stated that Mr. Frank Miller is very involved in the AARC and the leadership of the AARC needs to be able to access this information.

**IV. Treasurer's Report: (handout)
Charez Norris presented report.**

- Updated financial report was viewed by all members.
Net income to date 7/27/07 is \$17,209.80.
- The accountant has placed all of the information into Quick Book.
- New society checks and stamps have been purchased.
- Saving accounts include: money market with 14 thousand balance and
Certificate of deposit worth 8 thousand dollars
- Phoenix Children's Hospital plans are renewing their aid on the website.

Discussion ensued.

Chuck: He proposed that the society have other fundraisers to supplement our income.

Charez: She mentioned that the membership committee was evaluating the distribution of AzSRC pins.

**V. Delegates Report: (handout)
Marie Fenske presented report.**

- She attended the HOD meeting on July 16 & 17, 2007.
- 7 new resolutions were discussed: 2 were withdrawn
2 were defeated
3 were approved and sent to the AARC BOD
- Tom Kallstrom reported on the new Life and Breath DVD to be used for recruitment. This video demonstrates the Respiratory in a positive light.
- 2008 Summer Forum will be held in Phoenix, the AzSRC will be accountable for some activities. Details to be determined.
- A report regarding Lobbyists per State Affiliates was also presented. This identified the vast difference per state. Some states do not currently have a lobbyist (only when licensure was obtained) while California pays \$125,000 annually.

Discussion ensued.

Chuck: Considering the AzSRC financial stability, the Board of Directors needs to resolve the issue of our society's lobbyist fee.

VI. Report on Committee Activities:

A1. PACT Committee Report :(handout)

Jim Love presented report.

- Medicare (part B) will not be making any changes at this time.
- He stated the RT community needs to write letters to their congressmen to support this Medicare initiative.

A2. Membership Committee:

Ron Evans reporting for Lauri Mast.

- New membership fees have been \$2200 thus far this year.

A3. Education/Scholarships Committee:

Ron Evans presented report.

Zero activity at this time.

A4. Annual Seminar Committee:

Cheryl Hamilton presented report.

- Attendees: 140 registered, door registrations to be determined.
- Resort: already have exceeded blocked rooms.
- Vendors: sold 44 of available 49 booths, cost for set-up & break down \$4500
- Signs outside of the lecture hall will identify sponsor.
- Concerns: need a listing of all participating sponsors,
Vendor – GE has not paid (at this time) and wants to pay with a credit card. Is online registration acceptable?

Discussion ensued.

Ron: Charez & I will coordinate vendor payment plan.

Online registration is acceptable.

Ed: Very important that the AzSRC Board members mingle at the Leadership/Vendor Reception and visit each booth thanking that business representative for contributing to the success of our organization.

Jim Love: suggested that we book these vendors for two years.

Ron Gonzales: suggested that we revise the vendor contract identifying that the AzSRC is not responsible for the speaker fee when a vendor sponsors a speaker. I.e. In the contract separate the language: payment for booth & payment for speaker.

Edward: The vendor contract is binding. AzSRC board needs to know of any changes or concerns of payment.

Ron: Agrees with other statements. Suggests that once the contract is changed, it be posted on the AzSRC website to be viewed by the AzSRC board members and electronically voted on.

B1. Publications/Marketing Committee:

Michelle Williams presented report.

- She announced that one feature of the Airway will be on the summary of the conference.
- She identified that she has a concern with the accuracy of the mailing list.
- She suggested that the Airway be placed on the AzSRC website.
- She informed us there would be shirts & plaques at the AzSRC booth.

Discussion ensued.

Marie: Suggested that Ron contact Pat Lee at the AARC and request a listing of membership.

B2. Web Report:

Ron Evans presented report.

- Ron stated that he will be working with the web-master to place these discussed items on the website.

C1. Legislative Update:

Ron Evans presented report.

- Zero activity at this time.

VII. Old Business:

1. Life Membership – Harry McAlpine

Harry McAlpine will be present at 0800 for Ron Evans to present his plaque during the opening remarks of the conference.

Discussion ensued.

Ed: Stated that Harry was flattered at this award but that so many other RCP's have also contributed to our profession.

Edward: Suggested that a "Hall of Fame" be established and placed on the AzSRC website.

Ed: Motioned that the membership committee establish a process in which our society can recognize members. Marie Fenske seconded. Motioned passed.

2. Joe Abate Contract

Ron Evans presented a revised contract sent by Joe Abate.

Multiple board members simultaneously offered various feedback. It was concluded that this revised contract was too generic, it needs to list out what Mr. Abate will provide to the board members, it needs to be presented electronically so all AzSRC Board members can evaluate the contract thoughtfully and that this needs to be settled by the end of the calendar year 2007.

Ron Evans and Chuck Ramirez will meet with Joe Abate.

VIII. New Business:

1. Future Conference items

Chuck Ramirez Reported.

2008 AzSRC Board Nominations are being accepted. The nomination form is on the web. Forms are also at the AzSRC booth during the conference. In addition to these nominations, RCP/Educator/Department of the Year are under review.

Two items are needed: public awareness during the seminar and a standardization of these forms. This public awareness following the conference can be achieved by placing information on the web and within Arizona Airways publication.

2. Conference suggestions: (Handout)

Alice Hinton presented proposal:

- Annual AzSRC state seminar is held at the same location.
- AzSRC obtains a secure credit card account.
- Seminar information be disbursed thru internet and limited mailing lists.
- AzSRC BOD serves as the State Seminar Committee.

Discussion ensued.

Michelle: Marketing of the seminar is an issue. Having it annually at the same location would improve continuity.

Edward: If the seminar stays in the Phoenix metropolitan area, it would be easier to have a AzSRC Board member present.

Chuck: Board should elect seminar committee chairperson.

Edward Hoskins Motioned that we adopt Alice Hinton's seminar proposal. Cheryl Hamilton seconded. Discussion continued.....

Ron: The seminar is a primary revenue opportunity for the AzSRC. This annual

seminar is extremely important to the long range success of the profession.

Chuck: Establishing the seminar within the Phoenix area may draw more attendees thus increasing our revenue.

Ed: More people may stay at the resort before or after the seminar.

Ron: If we have an established annual agreement, we might be able to negotiate available conference room rates for a one-day event.

Edward Hoskins Motioned that we amend Alice Hinton's seminar proposal to state the 1. AzSRC BOD will make the decision as to the location of the annual seminar, 2. The AzSRC President has the authority to appoint two Co-chairpersons, 3. Only selected members of the BOD need to participate on the seminar committee and 4. One of the following BOD President/Treasurer/Secretary will attend each seminar committee planning meetings. Cheryl Hamilton seconded. Motioned passed.

IX. Adjournment:

The meeting was adjourned at 3:30 p.m. Wednesday 8/1/2007. The next meeting is Dec 8th, 2007 at 9:00 a.m. in Casa Grande Regional Medical Center