

**AzSRC Board of Directors Meeting
Saturday, April 19, 2008
Casa Grande, AZ**

MINUTES

I. Call to Order:

A. Meeting was called to order at 9:20 a.m., April 23, 2008.

B. Members present:

1. President: Chuck Ramirez BA, RRT
2. Past-President: Ron Evans RRT
3. President-Elect: Bill Sayers RRT
4. Vice President: Jeanette Keiffer RRT
5. Treasurer: Shannon Miranda BS, RRT
6. Director: Edward Hoskins M.Ed.
7. Director: Kathy Rineer MBA, RRT
8. Director: Cheryl Hamilton MS, RRT
9. Delegate: Marie Fenske Ed.D., RRT
10. Delegate: Ed Thomas MA, RRT

C. Members Absent:

1. Secretary: Donna Pachek BS, RRT
2. Director: Michelle Williams RRT

D. Guests Present:

1. Pam Artibey

II. Past Minutes:

Review of minutes by board members. All had reviewed prior to meeting and no revisions noted.

A motion was made by Ed Hoskins to accept past minutes, seconded by Ed Thomas, Motion passed.

III. President's Report

Chuck Ramirez;

Overview of HB 2741 and the work that went into defeating by all therapist and affiliates. Reading of letter from Representative Stump Administrative assistant Kathie Holmes.

Discussion: Movements by various groups nationally to merge respiratory therapy and nursing. This movement has been attempted in California by the nursing association. Various government groups are also looking at this potential model. Discussion moved to the need for vigilance is ever present.

Settlement agreement with Frank Miller posted on the web site. This fulfills the settlement agreement acts. Have removed from the website and the settlement agreement is completed.

Web site email database collection can not be automated fully. Requires s link for the addresses to go. Then the data needs to be placed into a data base that allows the creation of a distribution list.

Discussion: Web master duties do not include managing files or data bases. The data base would require someone to manage this data. This person would also need the skills to create and manage a distribution list is requires. Marie Fenske stated that she had expertise in data base build and would be happy to create. Chuck Ramirez will contact web master and pull a meeting together with Marie to discuss the link.

IV. Treasurer's Report:(handout)

Shannon Miranda presented report.

Budget overview favorable. The AARC fee has been paid for Dr Chu, submitted by Laurie Mast.

Conference monies collected from vendors, booth dollars starting to come in. Arizona Grande deposit made.

Discussion: Possible excessive demands from the Arizona Grande Resort concerning deposit. Review of budgeted dollars to put on conference. The committee would like a copy of the contract. Chuck Ramirez will fax contract to Ron Evans. Ron will email to all members of the board.

Web master is going to create the link for on line conference registration. The cost is \$500.00. The registration cost is variable depending on actual conference cost. Does max out at \$9.95 per submission or registration.

Other conference suggestions; Next year nominations are coming up. Need to get the nomination forms done and add the job description for available positions. The JD can be obtained from bylaws. Bill Sayers will re-look at the nomination form and organize the 2009 nomination and ballot forms.

Make educator list available at conference. Educators from around the state could sign up to help build next years conference.

Further Budget Discussion; Out dated job ads are still on the web site. Shannon Miranda knows what ads are current so she will clean up this section.

CD matures in July would like to consolidate all accounts to one bank.

V. Delegate Report:

Report by Marie Fenske/Ed Thomas

AARC has put forward a Medicare bill that would allow re-imburement to respiratory therapist with bachelors degree. While this is positive for the field could have implications for associate level therapist.

V. Report on Committee Activities:

A. 1. PACT Committee:

Amended report by Jim Love

The Medicare Respiratory Therapy Initiative Act of 2007, HR 3968.

This legislation would revise the Medicare statute to permit certain qualified respiratory therapists to provide services within their scope of practice to Medicare beneficiaries under the general supervision of a physician, resulting in greater access to Respiratory Therapy services such as smoking cessation, asthma management and inhaled medication device selection and patient education.

The Pulmonary/Cardiac Rehab bills HR 552 and S 329. These bills will establish clear Medicare coverage for pulmonary rehabilitation services.

Currently, coverage of these services are at the discretion of local Medicare policy decision makers. The result is that some Medicare beneficiaries will have access to the services while beneficiaries in other states will not. In addition, those that may cover pulmonary rehab services can vary in terms of what services are covered and for how long. HR 552 and S 329 bill would require Medicare program to establish national regulations so all Medicare beneficiaries would have the same access to and coverage of pulmonary rehabilitation services.

2. Membership Committee:

Report by Lauri Mast.

N/A.

3. Education/Scholarships Committee:

Report by Pam Artibey

The non profit foundation was set up for scholarships and continuing education. Pam gave an overview of the submission process and the forms necessary to complete a request. Suggest the forms get placed on the web.

Discussion: Vice president is responsible for scholarship committee. Committee decides who gets the scholarships. Board decides the award amount. Completed packets get forwarded to Pam Artibey for foundation approval.

A motion was made by Marie Fenske to give four five hundred dollar scholarships this year to students in need, seconded by

Jeanette Kieffer, Motion passed.

Motion to

4. Annual Seminar Committee:

Report by Jeanette Kieffer.

Conference is slated for August 27th and 29th. The list of proposed speakers and lectures was reviewed.

Discussion; Not all speakers had confirmation. Possible change on August 28th to a two track morning event. Concerns on space at conference center discussed.

Still need several vendors to commit for booths. The accuracy of email list uncertain. Jeanette to email Chuck the current list used. The list will go out to all board members for updates and suggestions. A reminder will be sent out periodically to all vendors until booths sold out.

The AzSRC booth needs to be manned by members. Jeanette to send out a list with time slots that members can sign up for booth time. Also needed are volunteers to be conference moderators. Jeannette will let everyone know what time slots are needed.

Bill Sayers still needs one more person to help out with registration.

Conference speakers and topics not complete. When conference committee completes the outline they are to forward to Chuck. The board will have to be vote electronically in order to move the conference forward.

B. 1. Publications/Marketing Committee:

Report by Michelle Williams.

N/A

2. Web Report:

Report by Chuck Ramirez.

The vender packets are on the web site and can be down loaded.

There were two mistakes on the web site. The Officiary section did not include minutes. And "Officiary" was misspelled. These have been corrected.

C. 1. Legislative Update –

Report by Chuck Ramirez.

Signed contract with new lobbyist Rory Hays

Rory has registered herself as our official lobbyist.

When session is out Rory will contact four members to also be registered. This allows us as a board to speck on our behalf. Bill Sayers needs to be on this list.

VI. Old Business:

1. Hall of Fame Suggestions

Report by Ed Thomas.

A presentation of the process and ballots reviewed.

Discussion: The proposed award discussed as a very appropriate undertaking. The title was debated for appropriateness. Decision to create a sub committee headed by Ed Thomas to work out the details.

A motion was made by Ed Thomas to create a life time achievement award with possible name change, seconded by Ron Evans, Motion passed.

2. Summit Award

Reported by Ron Evans.

Review of nomination for the AARC Summit Award. Ron went over the application and the submission process. Application complete we now just wait for a decision by the AARC.

3. Buttons:

Reported by Ed Thomas

Pins for RCP and past presidents is on going. Will get bids and report back.

4. Letter Openers

Reported by Chuck Ramirez

Traditional letter openers were identified as over \$21. Discussion about different models possibly cheaper. Ed volunteered to look into identifying a less expensive letter opener and would forward to Chuck.

VII. New Business:

1. Frank Miller and Bill Cohagen

Report by Chuck Ramirez

The issues of these two past board members need to be closed. Are the legal and ethical considerations over. Any items not completed need to be discovered and completed.

Discussion: Reviewed time line and discovery discussed. Legal actions taken and those not taken. Levels of action already taken by AARC, ABRCE and AzSRC reviewed.

A motion was made by Ron Evans not to pursue any further action against Frank Miller and Bill Cohagen, seconded by Marie Fenske. Motion Failed

Discussion: Lengthy debate about the AzSRC duty in this matter and future liability to the society.

**A motion was made by Ed Hoskins for censure, Frank Miller and Bill Cohagen are never to hold a board position on the AZSRC, seconded by Bill Sayers.
Motion Passed**

2. Asthma Camp

Report by Marie Fenske

National asthma camp foundation would like some help. They have asked the AzSRC for help in getting their mission out. The board agreed this would be a good project to align ourselves with. Marie will contact the foundation for website information.

3. Summer Forum July 19th, 2008

Report by Chuck Ramirez.

Inquiry of the actions need by the society in particular the president in preparation for the summer forum. It was indicated by Ed Hoskins that the board should welcome the delegates at the July meeting. Suggestion made by the board that Chuck contacts Cheryl West for specifics.

4. Department/RCP of the Year

Report by Chuck Ramirez.

At the 2008 annual conference the AzSRC will give out two awards for each category. The decision was made last year because of low interest to combine the two years and present the awards at the 2008 conference. Then from that point forward the current year winners would be acknowledged at the current conference. Deadline approaching of May 31st for this years candidates. Kathy Rineer volunteered to oversee the committee and report back the winners for the two years. Jeanette and Chuck have the nominees to date and would forward those to Kathy.

VIII. Adjournment

The meeting was adjourned at 12:44. Next Meeting 1700 August 29th at the annual conference in Phoenix.